

 **LOCATION:** Pathway Academy, Big Spring, Texas

 **REPORTS TO:** Chief Operating Officer

 **SALARY:** Board Approved Pay Scale

ABOUT US

At Pathway Academy, we believe in the transformative power of education. We are dedicated to unlocking the immense potential within every learner. Our mission is to nourish minds through Mastery Learning, cultivate will through real-world experiences, and build character through the development of interpersonal skills. We empower learners to overcome challenges and build strong academic foundations, preparing them for meaningful contributions to their communities. We aim to create a nurturing environment that prepares students for successful futures in college, career, and beyond.

POSITION OVERVIEW

As a CTE Facilitator/Coach at Pathway Academy, you will play a vital role in preparing students for success in their chosen career paths by providing hands-on instruction, guidance, and support in various technical and vocational disciplines. You will collaborate with educators, industry professionals, and community partners to create a dynamic and relevant CTE program that meets the needs of our students and the demands of the workforce.

KEY RESPONSIBILITIES

- Develop and implement CTE curriculum that aligns with state standards and industry expectations.
- Provide engaging, hands-on instruction in various technical and vocational subjects, including but not limited to, health sciences, information technology, engineering, and business.
- Collaborate with teachers, administrators, and industry partners to create and maintain a robust CTE program that offers students practical experience and career readiness.
- Guide students in developing essential skills, such as critical thinking, problem-solving, and teamwork, through real-world projects and activities.
- Monitor and assess student progress, providing feedback and support to ensure their academic and career success.
- Assist students with career planning, including college and job application processes, resume writing, and interview preparation.

- Establish and maintain relationships with local businesses and community organizations to provide students with internship, job shadowing, and apprenticeship opportunities.
- Stay current with industry trends and best practices to continually improve the CTE program and maintain its relevance.
- Advocate for CTE programs and promote the value of technical and vocational education within the school community.
- Maintain accurate and confidential student records in accordance with school policies and state regulations.
- Support the school's mission by contributing to a protective and nurturing learning environment.

QUALIFICATIONS & SKILLS

- Bachelor's degree in Education, Career and Technical Education, or a related field (Master's degree preferred).
- Valid Texas Teaching Certification in Career and Technical Education.
- Experience in teaching or facilitating CTE programs.
- Strong understanding of Texas state educational requirements and industry standards.
- Excellent communication, interpersonal, and organizational skills.
- Ability to work collaboratively with students, parents, teachers, and community partners.
- Proficiency in using educational technology and resources to enhance student learning.

ADDITIONAL INFORMATION

Pathway Academy does not discriminate on the basis of race, color, national origin, age, sex or disability, in admission or access to, or treatment of employment in its programs and activities.

This job description is not an employment agreement or contract and does not alter your status as an at-will employee. The foregoing statements describe the general purpose and level of work assigned to this position; they are not necessarily an exhaustive list of all responsibilities, duties or skills that may be required. Pathway Academy reserves the right to revise this job description at any time without notice.